

# FUE Europe – Statutes

## 1 Name, object and seat

FUE Europe is an international, non-governmental, non-profit making, non-political organisation formed **to improve science and education related to hair loss and FUE hair transplant**. FUE Europe works altruistically; **its aims are primarily non-profit**. The legal seat of the Association is in Zurich in Switzerland:

FUE Europe  
Lars Heitmann  
Forchstrasse 186  
8032 Zürich - Schweiz

It is established as an international Association according to Swiss Association law.

## 2 Aim of the Association

To collect, exchange and supply information about innovative treatments of hair loss and the method of hair transplant especially. This purpose is to be answered especially by:

- Exchange and diffusion of methods, possibilities and opportunities of treatments of hair loss in general with a special focus on FUE hair transplant technology between professionals and to patients
- Advancing knowledge in the scientific disciplines relating to the methods and physiology of hair growth and hair transplant by conducting own research, supporting third parties activities and exchange with other scientists
- Supplying services, products and know-how to professionals (especially doctors) and patients
- To act as a platform for Members co-operating
- To act as a policy maker in the benefit and interest of professionals and patients

The Association intends to reach these purposes among others as follows:

- Organisation of annual meetings and further meetings as well as seminars, education programs and events;
- Publication of information material
- Membership and/or co-operation with other institutions and organisations having similar or identical purposes;

## 3 Membership (Admission, Language)

### 3.1 Types of membership

**Medical Members** are

- medical doctors active in the field of hair loss treatment and /or hair transplant or
- registered organizations and companies active in the field of hair loss treatment and /or hair transplant, and being properly registered as a medical institution (hospital / clinic)

**Standard members** may be persons, bodies, legal entities or companies who support, in whatever form, the aims of the Association, e.g.

- persons or organizations who follow scientific activities at a research institution dedicated to the topic of research on hair and hair growth
- persons or organizations who work in other professional fields of hair loss and hair transplant

**Honorary Membership** may be awarded to persons, bodies, legal entities or companies who have rendered outstanding service in the pursuit of the aims of the Association.

### 3.2 Membership

Memberships are awarded by the President after approval of the executive board

The membership becomes active with payment of the membership fee or, in case of Honorary Membership, with the decision of the board.

The membership fee is defined by the general assembly. It may be reduced or waived upon request by the Executive Board.

All members are eligible to vote in the General Assembly.

The official language of FUE Europe is English unless otherwise required.

### 3.3 Termination of membership

Membership ends with termination, exclusion or death.

A Member can only resign with effect of the end of a calendar year. Notice of resignation must be given to the Board at least 3 months in advance. The annual subscription has to be paid for the whole calendar year.

A Member may be excluded from the Association by the Board after serious infringement of the Association Statutes such as non-fulfilment of the financial obligations or non sufficient cooperation with the goals of the association.

## 4 Funding, Expenses, Business year

The revenues of the Associations shall be the subscriptions of the Members, donations, subsidies, contributions and income from the Association's assets as well as revenues from its own activities.

The General Assembly shall, on the recommendation of the Board, determine the level of the annual subscriptions for all classes of Membership. The annual subscription shall be paid by the end of January of the current year.

The legitimate expenses of the association shall be borne in accordance with the annual budget. The business year of the Association shall be the calendar year.

## 5 Organisation

The organisation of the Association shall be as follows:

- General Assembly
- Board with Executive committee
- Standing Committees and ad-hoc working-groups if applicable

As an international organisation the society will organize its work mainly by form of electronic communication. Even if its not explicitly mentioned all correspondence, voting, nomination, meeting may be performed electronically.

All decisions are done by simple majority of votes unless explicitly stated.

## 6 General Assembly

The General Assembly shall be the highest body of the Association. It shall consist of the representatives of all Members eligible to vote, other members can attend as well.

The General Assembly shall have the following responsibilities

- election and dismissal of the legal representation, executive board committee and board members
- decisions on general policy matters of the Association
- approval of the bi-annual budget on proposal of the Board
- issue and modifications of the Statutes
- decisions of appeals against the Admission Committee
- establishing the membership fees
- dissolution of the Association
- changing of the operating seat
- election of the internal finance auditor ("Rechnungsprüfer")

The General Assembly shall meet at least every second year. It shall be convened by electronic mail with at least two weeks notice with an indication of the venue, time and agenda.

The meeting can be organized held and organized via Internet. An online meeting also needs a meeting leader. Speech contributions are conceivable in text form. It must be ensured that all members can participate equally, and that voting access is given only to members.

The resolutions of the General Assembly shall be passed by a simple majority of votes.

A qualified majority of two-thirds of the votes shall be necessary for the modification of the Statutes or the dissolution of the Association.

The keeping of the minutes of the General Assembly meetings shall be the responsibility of the Secretary. The Secretary shall send the minutes to voting members not later than one month after the General Assembly meeting. In case of internet meeting the notes will be maintained electronically.

In between meetings decisions on single topics / questions can made by electronic media, ensuring that only members can vote and leaving a time frame of a minimum of 3 days.

An extraordinary meeting of the General Assembly may also be convened on request of at least 20 % of the Members eligible for vote.

## 7 Legal representation

The society is represented for legal and financial matters by the majority of

### 7.1.1 President

The President shall be responsible for representing the Association, chairing the Board and co-ordinating the activities of the different bodies of the Association.

### 7.1.2 Vice-President

In the event of the indisposition of the President, the Vice-President shall act as his/her substitute.

### 7.1.3 Secretary

The Secretary carries the standing orders of the Association. He/she shall be responsible to the Board. Ordinary correspondence may be dealt with directly by the Secretary.

The legal representative board requires approval of the Executive Committee unless the activity is mandatory.

## 8 Board

The Board shall be the governing body of the Association. It shall consist of

- the members of the executive committee
- Past Presidents
- Research & Science Directors
- Regional Directors
- Administrative Directors

The Board is responsible for the strategic and operational task of the society which is not reserved to any other body, especially:

- defining strategy and core areas of activities
- defining requirements for membership
- Discussion about changes of statutes

### 8.1 Executive Committees

The Executive Committee is responsible for the daily business of the Association. It prepares the annual report and the budget for the General Assembly.

The executive committee consists of a minimum of 4 and a maximum of 6 members, including the legal representation and 1-3 further members elected by the general assembly.

Members of the Executive Committee have to steadily available for the society as required by all executive questions.

### 8.2 Past Presidents

Past presidents are members of the board as long as they stay members of the society.

### 8.3 Research & Science Directors

Research & Science Directors are responsible for taking care of certain topics in research, medical questions, quality control or ethics of medicine.

### 8.4 Regional Directors

Regional Directors are responsible for taking care of certain regions. This includes building-up relations to doctors, other societies, organisation and participation in regional events of the society and other societies.

### 8.5 Administrative Directors

Administrative Directors are responsible for maintaining the organisation.

## 9 Committees and working groups

**Committees** will be set up and elected by General Assembly to handle lasting issues of the Association. They are responsible to the Board. The minutes of committee meetings shall be the responsibility of the respective chairmen and shall be sent to the President, the Secretary, and the Board Members.

Member of Committees shall be elected for a 2-year term. Re-election shall be possible.

**Working-groups** will be set up by the Board to handle specific temporary issues.

## 10 Dissolution of the Association

In the event of the dissolution of the Association by the General Assembly, the Board shall transfer the assets to a non-profit-making organisation with similar aims.